

ARUN JAITLEY NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT

(An Autonomous Institute under Ministry of Finance, Government of India)

Sector-48, Pali Road, Faridabad – 121001 HARYANA

ENGAGEMENT OF ADJUNCT FACULTY / PROFESSOR OF PRACTICE (ROLLING BASIS)

Arun Jaitley National Institute of Financial Management (AJNIFM) invites applications/nominations from eminent academicians, scholars, practitioners, policymakers, and professionals for engagement as **Adjunct Faculty / Professor of Practice**.

1. Purpose of Engagement

The purpose of engagement is to strengthen teaching, research, consultancy, and other academic activities by bringing in domain experts and experienced professionals. The engagement seeks to promote collaboration between the Institute and external experts and to enrich academic programmes by incorporating practical perspectives.

2. Roles & Responsibilities

Selected candidates may be engaged for the following:

- Teaching Core/Elective courses
- Development of courses and pedagogy
- Evaluation of students and examination work
- Supervision of student projects and research
- Participation in consultancy projects
- Contribution to research and publications
- Supporting business development activities
- Any other academic/research activities of the Institute

3. Eligibility Criteria

Adjunct Faculty

- Minimum qualifications as prescribed under Faculty Recruitment Rules (as amended)

Professor of Practice

- Accomplished professional/expert in the relevant field
- Ph.D. qualification not mandatory

Candidates should have significant expertise and their association should add value to academic programmes, research, and consultancy.

4. Selection Process

Engagement shall be made by the Director, AJNIFM based on institutional requirement, qualifications, experience, expertise, and likely value addition. The engagement will be reported to the Board of Governors subsequently.

5. Tenure: The initial appointment shall be for a period of one year. Thereafter, the engagement may be extended on a yearly basis, subject to satisfactory performance. However, the total duration of engagement shall not exceed four years, in accordance with the prevailing AICTE/UGC guidelines.

6. Age Limit

- Maximum age: **70 years (normally)**
- Relaxable in exceptional cases depending on requirement and suitability

7. Number of Positions

- Engagement is over and above sanctioned strength

- Maximum **10 positions** at any given time
- Relaxation requires approval of Chairman, Board of Governors

8. Remuneration

- ₹1,00,000/- per month (Rupees One Lakh only) for the first two years.
- ₹1,25,000/- per month (Rupees One Lakh Twenty-Five Thousand only) for the third and fourth year.

Higher remuneration may be approved in exceptional cases with prior approval of Chairman, Board of Governors.

Additional provisions:

- Transport facility for Institute visits
- No accommodation reimbursement
- No additional allowances or remuneration for research/consultancy
- Campus accommodation/hostel may be provided subject to availability

9. Work Requirement

- Minimum **40 hours per month**
- Activities include teaching, research, consultancy, course development, and business development

10. Facilities

- Office space (shared/single)
- Secretarial and academic support
- Limited support for conferences at the discretion of Director

11. Termination

The engagement shall be governed by terms of engagement and may be terminated earlier based on performance, conduct, or change in institutional requirements by the Director, AJNIFM.

12. Relaxation

The Chairman, Board of Governors reserves the power to relax any provision of the guidelines.

13. Mode of Application

- Applications/nominations are invited on a **rolling basis**
- Candidates may submit application in prescribed format
- Applications will be processed as per requirement

14. General Conditions

- Engagement is purely contractual
- Does not confer any right for regular appointment
- Institute reserves the right to accept or reject any application

15. How to Apply

The duly filled-in application, in the prescribed format, may be submitted either through email at **recruitment@nifm.ac.in**

OR

sent by post to the following address:

Faculty In charge (Administration)
Arun Jaitley National Institute of Financial Management
Sector-48, Pali Road
Faridabad – 121 001 HARYANA

For detailed guidelines, please visit: <https://ajnifm.ac.in/sites/default/files/rti/pop%20rr.pdf>

Faculty In charge (Administration), AJNIFM

Arun Jaitley National Institute of Financial Management

(An Institution of Ministry of Finance, Government of India)

Sector – 48, Pali Road

Faridabad – 121 001

APPLICATION FORM FOR ENGAGEMENT AS PROFESSOR OF PRACTICE

प्रोफेसर ऑफ प्रैक्टिस के रूप में नियुक्ति हेतु आवेदन पत्र

1. Personal Details / व्यक्तिगत विवरण

Full Name (in block letters) / पूरा नाम (ब्लॉक अक्षरों में)	
Date of Birth (DD/MM/YYYY) / जन्म तिथि	
Age / आयु	
Nationality / राष्ट्रियता	
Aadhaar No. (optional) / आधार संख्या (वैकल्पिक)	
Contact Number / संपर्क संख्या	
Email ID / ईमेल आईडी	
Correspondence Address / पत्राचार पता	

2. Area of Expertise / विशेषज्ञता का क्षेत्र

Primary domain / मुख्य क्षेत्र	
Secondary domain(s) / द्वितीयक क्षेत्र	
Specializations / विशेषज्ञताएँ	

3. Educational Qualifications / शैक्षणिक योग्यताएँ

Degree	Institution	Year	Field	Remarks

Research papers / शोध पत्र	
Reports / policy papers / रिपोर्ट / नीति पत्र	

8. Consultancy Experience / परामर्श अनुभव

Particulars / विवरण	Details / विवरण
Projects handled / संभाले गए परियोजनाएँ	
Role / भूमिका	
Outcomes / परिणाम	

9. Proposed Contribution to AJNIFM / AJNIFM में प्रस्तावित योगदान (500-1000 शब्दों में)

Component / घटक	विवरण
Areas you can contribute / योगदान के क्षेत्र	
Courses you can offer / प्रस्तावित पाठ्यक्रम	
Research / consultancy ideas / शोध/परामर्श विचार	

(Attach separate sheet if required / आवश्यक होने पर पृथक पत्र संलग्न करें)

10. Availability / उपलब्धता

Particulars / विवरण	Details / विवरण
Preferred duration of engagement / नियुक्ति की इच्छित अवधि	
Expected monthly availability (hours) / अपेक्षित मासिक उपलब्धता (घंटे)	

11. References (Minimum Two) / संदर्भ (न्यूनतम दो)

Name / नाम	Designation / पदनाम	Contact / संपर्क	Relationship / संबंध

12. Additional Information / अतिरिक्त जानकारी

Particulars / विवरण	Details / विवरण
Awards / recognitions / पुरस्कार / सम्मान	
Membership of professional bodies / व्यावसायिक निकायों की सदस्यता	

13. Declaration / घोषणा

I hereby declare that all information furnished above is true and correct to the best of my knowledge. If any information is found incorrect or misleading at any stage, my candidature/engagement may be cancelled at any time without prior notice.

मैं घोषणा करता/करती हूँ कि उपरोक्त सभी जानकारी मेरे ज्ञानानुसार सत्य एवं सही है। यदि किसी भी स्तर पर कोई जानकारी गलत या भ्रामक पाई जाती है, तो मेरी उम्मीदवारी/नियुक्ति बिना पूर्व सूचना के किसी भी समय रद्द की जा सकती है।

Particulars / विवरण	Details / विवरण
Date / तारीख	
Place / स्थान	
Signature of Applicant / आवेदक के हस्ताक्षर	

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APPLICATION FORM FOR ENGAGEMENT AS ADJUNCT FACULTY

एडजंक्ट फैकल्टी के रूप में नियुक्ति हेतु आवेदन पत्र

1. Personal Details / व्यक्तिगत विवरण

Particulars / विवरण	Details / विवरण
Full Name (in Block Letters) / पूरा नाम	
Father's / Mother's Name / पिता/माता का नाम	
Date of Birth (DD/MM/YYYY) / जन्म तिथि	
Age / आयु	
Nationality / राष्ट्रियता	
Aadhaar No. (optional) / आधार संख्या (वैकल्पिक)	
Contact Number / संपर्क संख्या	
Email ID / ईमेल आईडी	
Correspondence Address / पत्राचार पता	
Permanent Address / स्थायी पता	

2. Area of Expertise / विशेषज्ञता का क्षेत्र

Particulars	Details
Primary Domain / मुख्य क्षेत्र	
Secondary Domains / द्वितीयक क्षेत्र	

Specialization(s) / विशेषज्ञताएँ	
Areas relevant to Public Financial Management / PFM से संबंधित क्षेत्र	

3. Educational Qualifications / शैक्षणिक योग्यताएँ

Degree	Institution	Year	Field	Remarks

4. Professional Experience / व्यावसायिक अनुभव

(As per guidelines, emphasis on domain expertise, policy/industry experience)

Organisation	Position	अवधि	Key Responsibilities	Achievements

5. Alignment with Eligibility Criteria / पात्रता मानदंड के अनुरूपता

Criteria	विवरण
Relevant expertise (academic / policy / industry)	
Experience in teaching / training / research	

Practical exposure relevant to courses	
Expected value addition to AJNIFM	

6. Key Contributions / प्रमुख योगदान

Particulars	Details
Policy Contributions / नीति योगदान	
Industry Achievements / उद्योग उपलब्धियाँ	
Academic Contributions / शैक्षणिक योगदान	
Leadership Roles / नेतृत्व भूमिकाएँ	

7. Teaching / Training Experience / शिक्षण/प्रशिक्षण अनुभव

Particulars	Details
Courses taught / पढ़ाए गए पाठ्यक्रम	
Institutions associated / संबद्ध संस्थान	
Training programmes conducted / प्रशिक्षण कार्यक्रम	
Experience in evaluation / examination work	

8. Research / Publications / शोध / प्रकाशन

Category	Details
Books / पुस्तकें	
Research Papers / शोध पत्र	
Policy Papers / Reports	
Ongoing Research	

9. Consultancy / Project Experience / परामर्श अनुभव

Particulars	Details

Projects handled / परियोजनाएँ	
Role / भूमिका	
Outcomes / परिणाम	
Client organisations	

10. Proposed Contribution to AJNIFM (500–1000 words)

AJNIFM में प्रस्तावित योगदान

Component	Details
Courses / Modules you can teach	
Contribution to new course development	
Research / Consultancy ideas	
Institutional development inputs	

(Attach separate sheet if required)

11. Work Commitment & Availability / कार्य प्रतिबद्धता एवं उपलब्धता

Particulars	Details
Expected duration of engagement	
Monthly availability (hours)	
Willingness for teaching / research / consultancy (Yes/No)	
Availability for on-campus presence	

12. References (Minimum Two) / संदर्भ (न्यूनतम दो)

Name	Designation	Organisation	Contact	Relationship

13. Additional Information / अतिरिक्त जानकारी

Particulars	Details

Awards / Recognitions	
Membership of Professional Bodies	
Any other relevant information	

14. Declaration / घोषणा

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मैं एतद्वारा घोषणा करता/करती हूँ कि उपरोक्त दी गई सभी जानकारी मेरे ज्ञान एवं विश्वास के अनुसार सत्य है। यदि किसी भी स्तर पर कोई जानकारी असत्य या भ्रामक पाई जाती है, तो मेरी उम्मीदवारी/नियुक्ति बिना पूर्व सूचना के किसी भी समय निरस्त की जा सकती है।

Particulars	Details
Date / दिनांक	
Place / स्थान	
Signature of Applicant / हस्ताक्षर	