मनुष्यवती भूमिरर्थः

ARUN JAITLEY NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT

3-DAY MANAGEMENT DEVELOPMENT PROGRAMME (MDP)

On

Accounts of Autonomous Bodies

22nd – 24th February, 2027



Arun Jaitley National Institute of Financial Management (AJNIFM)

अरुण जेटली राष्ट्रीय वित्तीय प्रबंधन संस्थान

Sector 48, Pali Road, Near Badkhal Lake, Faridabad, 121001, Haryana, India

ABOUT AJNIFM

The Arun Jaitley National Institute of Financial Management (AJNIFM) was established in 1993 as an autonomous institute under the Ministry of Finance, Government of India. Set up originally to provide foundational training to probationers of the organised accounting services, the Institute has since grown into a multi-dimensional centre that supports the capacity-building needs of government departments, public sector undertakings and allied organisations across the country. This growth reflects AJNIFM's ongoing commitment to strengthening public financial management through continuous learning and institutional innovation.

Among AJNIFM's academic verticals, its Management Development Programmes (MDPs) form one of the most active areas of work. These programmes cover Public Procurement, Public Finance, Corporate Finance, governance and public policy, leadership, and emerging domains such as Fintech, Artificial Intelligence and Blockchain and their application to public finance and expenditure management. Participants are drawn from central and state government organisations, autonomous bodies, and international institutions — reflecting AJNIFM's standing as a leading centre for executive education and capacity building in the public sector.

The Institute was accredited by the Capacity Building Commission (CBC) under the Mission Karmayogi initiative on December 15, 2023, and holds a 4-star “Ati Utkrisht” rating from the National Standards for Civil Services Training Institutions (NSCSTI) and the National Accreditation Board of Educational Training (NABET), in recognition of its standards in public financial management and governance training.

CAMPUS & FACILITIES

AJNIFM's 42-acre campus in Faridabad is equipped with an indoor sports complex featuring a gymnasium, billiards, squash, badminton and yoga facilities, along with outdoor sports grounds. Together with its training halls, computer labs and library, these facilities create a well-rounded, residential learning environment for participants.



Cricket & Outdoor Grounds



Computer Lab



Library



Basketball Court



Lawn Tennis Court



Badminton Court



Gymnasium



Billiards / Pool Table

HOSTEL

AJNIFM has two hostel buildings — Ganga Bhawan and Yamuna Bhawan — with accommodation for about 268 participants on single and double occupancy.

Facilities available in the hostels:

- Daily newspapers and magazines are available in the reading room/reception of both hostels.
- Ganga Bhawan and Yamuna Bhawan each have a separate mess.

PROGRAMME BACKGROUND

Programme Date: 22nd – 24th February, 2027 (Hybrid Mode)

Central Autonomous Bodies are set up by an Act of Parliament and are intended to perform certain specified services of public utility or to execute specific programmes and policies of the Government. A committee constituted by the Government suggested a standard, model format for accounts and accounting reports to be adopted uniformly by all central autonomous organisations, with a view to bringing clarity, transparency and simplicity to the presentation of accounts. This uniformity in accounts and reporting is useful for performance evaluation, inter- and intra-AB comparison, and assessment of the achievement of the socio-economic objectives of the Autonomous Body as well as of the Government.

AJNIFM has successfully conducted several editions of this programme, which have been highly appreciated by participants from Autonomous Bodies of the Government of India as well as of State Governments. Delivered through a hybrid mode combining in-campus and online components, the programme integrates conceptual inputs with practical insights through case studies and hands-on exercises, led by experienced faculty and domain experts. AJNIFM's institutional capabilities, domain expertise and training infrastructure position it well to deliver the programme with quality and impact.

PROGRAMME OBJECTIVES

The programme is intended to:

- Provide a clear knowledge and understanding of the common format for accounting of Central Autonomous Bodies.
- Explain the presentation of accounting information in the desired manner, to help all stakeholders — including the officers and management of Autonomous Bodies, the Government, the audit and society at large.

PROGRAMME STRUCTURE

3 Days | Hybrid Mode (in-campus and online sessions). Three batches are being offered during 2026-27:

Batch	Duration	Mode
Batch 1	02nd – 04th November, 2026	Offline
Batch 2	06th – 08th January, 2027	Offline
Batch 3	22nd – 24th February, 2027	Hybrid

PROGRAMME CONTENTS

The programme coverage would include:

- Background and importance of a uniform, common format for accounting and presentation of information.
- Accrual accounting: principles, policies, concepts and conventions, and their application in accrual accounting, with specific reference to Autonomous Bodies.
- Preparation of financial statements in accordance with the relevant provisions.
- Treatment of special items — e.g., depreciation, accrued and un-accrued incomes, outstanding and prepaid expenses, treatment of losses, etc.
- Different kinds of funds and grants, and their accounting and presentation approaches.
- Treasury Single Account (TSA) — procedure and implementation issues.
- Audit, including procedure and practices for settlement of audit paras.
- Issues being faced by Autonomous Bodies and their resolution.

PEDAGOGY AND FACULTY

The pedagogy of the course is a mix of lectures, interactions, case studies and hands-on exercises. Participants are given the opportunity to share their problems and work towards resolutions. The faculty comprises AJNIFM faculty members and leading experts from the relevant fields.

THE TARGETED PARTICIPANTS

- Officers from Central Autonomous Bodies of different Ministries/Departments and State Autonomous Bodies, working in the finance and accounts functions.
- Officers working in Ministries and Departments of the Central/State Governments who look after matters relating to Autonomous Bodies attached with their respective Ministries/Departments.

PROGRAMME DURATION, DATES & VENUE

The programme is of 3 days' duration, conducted in Hybrid mode. Each batch will commence at 09:30 hrs on the first day and conclude by 17:30 hrs on the last day. Participants may plan their travel accordingly.

- The venue of the programme is the Arun Jaitley National Institute of Financial Management (AJNIFM), Sector-48, Pali Road, Faridabad – 121001, Haryana. It is located in Faridabad town on Badkhal-Pali Road, about 1.4 km south of the Badkhal Lake crossing.
- AJNIFM is about 35 km from Delhi Airport and about 32 km from New Delhi Railway Station. The nearest metro station is Badhkal Mor.
- Lodging and boarding shall be provided without any additional charge for participants attending the in-campus sessions. Participants may reach AJNIFM the previous day of commencement of the programme and leave the day after its conclusion.

PROGRAMME FEE & PAYMENT PROCEDURE

- **Government Officials**: The fee in respect of nominees from Central or State Government Ministries/Departments/Attached/Subordinate Offices is ₹30,000/- per participant.
- **Autonomous Bodies / PSUs**: The fee in respect of nominees from Autonomous Bodies/PSUs and other organisations of the Central or State Governments is ₹30,000/- plus 18% GST per participant.
- The fee includes course fee (in-campus), lodging and boarding for participants attending in person, and access to the library, computer lab, indoor sports complex

with gymnasium and yoga room, and outdoor sports facilities. It does not include to-and-fro travel to AJNIFM.

- **Online Programme**: ₹6,000/- (Rupees Six Thousand only) per participant, plus 18% GST (If applicable), (subject to minimum participation of 15 participants.)

Bank details for online transfer of fee are given in Annexure I.

PROGRAMME CAPACITY

- 30 (thirty) participants per batch.
- Nominations shall be accepted on a first-come-first-served basis.
- In the event of excess nominations, additional nominees shall be considered for the next batch.
- Confirmation of acceptance of nomination shall be sent by AJNIFM by e-mail to nominees whose fee has been received and whose nomination is found acceptable. Only such nominees whose nomination has been confirmed by AJNIFM through e-mail shall be permitted to join the programme.

HOW TO APPLY

- The Nomination Form (Annexure II) should be filled up and forwarded by the sponsoring authority, and sent by e-mail to mdpcell@nifm.ac.in from the e-mail account of the forwarding authority, super-scribing the subject as "Nomination for the MDP on Accounts of Autonomous Bodies".
- Last date for receipt of nominations: one week prior to the date of commencement of the chosen batch.

Head of the Institute	Course Director	Training Coordination Cell
Shri Praveen Kumar **Director** Tel: +91-129-2418870 Email: director@nifm.ac.in	**Dr. Ashima Arora** **Head, Training Co-ordination Division** Tel: 0129-2465237 Email: ashima.arora@nifm.ac.in	**Shri Uma Shankar Turkel (AAO)** Tel: +91-129-2465281 Email: mdpcell@nifm.ac.in Mobile: 9711971601 MDP Cell : 01292465-254/256/259

ANNEXURE I

Following are the details of the bank account of AJNIFM for making payment through e-transfer:

Name of the Account Holder	Arun Jaitley National Institute of Financial Management
Name of the Bank	HDFC Bank Ltd.
Address of Bank	Shop No. 3, Crown Complex, 1-2 Chowk, NIT 2, Faridabad – 121001
Account Number	50100083121045
IFSC	HDFC0002445
MICR No.	110240246
SWIFT Code (for foreign remittance)	HDFCINBBDEL
PAN	AAAAN2489D
GSTIN	06AAAAN2489D1ZQ

ANNEXURE II

NOMINATION FORM

3-Day Management Development Programme (MDP) on

'ACCOUNTS OF AUTONOMOUS BODIES'

22 – 24 February, 2027 (Hybrid Mode)

Name	
Gender	Male ☐ Female ☐
Designation	
Organisation	
Address for Communication	
Phone (O) / (R) / (M)	
Email	
Programme Mode (tick one)	Residential ☐ Online ☐

Signature of the Candidate: _____

TO BE FILLED IN BY THE SPONSORING AUTHORITY

Name of the Sponsor	
Designation	
Address for Communication	
City / Pin / Phone / Email	
Fee Details (UTR Number & Date)	
GST No. of Sponsoring Organisation	

Signature of the Sponsoring Authority with Organisation Stamp: _____

Date: _____

Please send the completed form to: **mdpcell@nifm.ac.in**