

## Application for Research Associates

### Invitation for applications for hiring of Research Associate in Arun Jaitley National Institute of Financial Management (AJNIFM) on Contract basis

Arun Jaitley National Institute of Financial Management (AJNIFM) intends to engage Research Associate on contract basis. Only the professionals with requisite qualification and experience as prescribed in Annexure 'A' would be hired. Applicants have to apply in the format as per Annexure 'B'. Completed applications may be sent to [ajnifm@nifm.ac.in](mailto:ajnifm@nifm.ac.in). The details are as follows:

1. **Qualification:**

Essential/ Desirable qualifications mentioned in Annexure 'A'

2. **Roles & Responsibilities**

1. To assist Professor in-charge / Team Leader and Consultants of the Procurement Research Cell at AJNIFM in discharging the Cell's functions.
2. To take up research work as assigned from time to time and complete within the time line in their domain specific areas, viz., Procurement of Goods, Procurement of Services and Works.
3. Any other work & responsibility that may be assigned by the Professor in charge / Team Leader of the PRC.

3. **Term of Engagement:**

The initial period of engagement will for a year, which may be extended one year at a time subject to performance and continuation of the research programme.

4. **Other entitlements/ Conditions:**

**4.1 Remuneration**

Remuneration will be given as per experience & qualification of the Research Associate and work assigned.

**4.2 Tax deduction at Source**

Income tax or any other tax, if any, as per prevailing rules, will be deducted at source before effecting the payment for which AJNIFM will issue a TDS certificate separately.

5. **Termination of Agreement:**

AJNIFM may terminate the contract to which these terms apply if:

- (i) Research Associate is unable to complete the assigned work within the prescribed time limit;
- (ii) Quality of the assigned works is not to the satisfaction of AJNIFM;
- (iii) Research Associate fails in the timely achievement of the milestone as decided by AJNIFM;

(iv) Research Associate is found lacking in honesty and integrity; and

Either party can terminate the contract with one month's notice to the other party.

6. **Application deadline:**

Last Date and Time of submission of application(s) : **27.9.2021/ 17.00 hours**

**Chief Administrative Officer**

**Arun Jaitley National Institute of Financial Management**  
**(An Autonomous organization under Ministry of Finance, Government of India)**

Arun Jaitley National Institute of Financial Management, Ministry of Finance, Government of India invites applications for engagement of a Research Associate on contractual basis.

**Requirements are as follows:**

Sl. No.	Name of the Post	Qualifications	Experience	Remuneration
	Research Associate  (Three positions)	<p><b><u>Essential:</u></b></p> <p>Graduation</p> <p><b><u>Desirable:</u></b></p> <p>Post-Graduate in Commerce or Economics / MBA in Financial Management or Operations Management / Bachelor's degree in Engineering / Chartered Accountant / Cost &amp; Management Accountant</p> <p><b><u>Additional:</u></b></p> <p>i. Graduate Diploma in Material Management from Indian Institute of Material Management</p> <p>ii. Professional Diploma in Public Procurement (PDPP) of World Bank, conducted by various agencies like IIMM, AIMA, ISM etc.</p>	<p><b><u>Desirable:</u></b></p> <p>i. Two years of work /training experience in the area of Procurement of Goods/ Services/ Works including EPC Contracts Design-Build Contracts, or Concession Agreement relating to PPP projects. OR</p> <p>ii. Two year experience of working in any research programme or project.</p>	Remuneration will be given as per experience and qualification but not exceeding rupees fifty thousand consolidated per month.

**For candidates with exceptional credentials AJNIFM may, at its sole discretion, relax the criteria of qualification & experience.**